



Buechler Farms

WEDDINGS • SPECIAL EVENTS • PUMPKINS • CHRISTMAS

PAVILION RENTAL

CAN SEAT UP TO 65-80 PEOPLE - SEASONAL

Up to 6 hours (includes YOUR set up and clean up)	\$150
Over 6 hours	\$300

Buechler Farms LLC is a rustic barn venue that can be rented end of May through September, 8 am - midnight the day of the event. Buechler Farms is fully insured. Upon renting the pavilion, we require half of the rental payment upfront which is nonrefundable. The remaining balance is due 6 months prior to the event which is also nonrefundable. We will ask that a credit card be held on file as a damage deposit retainer at the initial signing of the contract. If no damage is found and no excessive cleaning is required no charges will be made to your card. We will never charge anything without talking to you first. Excessive cleaning is anything above and beyond routine sweeping. There will be no use of staples, nails or duct tape for decorating. You are responsible for removing any items used to secure decorations or a charge will be issued. We are not liable for lost or stolen items. A 5.5% sales tax will be added to the rental fee with the exception of a non profit organization.

PROVIDED BY BUECHLER FARMS, LLC

- **8' rectangular tables, 60" round tables and sturdy brown folding chairs**

- Highchairs are available but very limited
- Chair covers can be provided for additional charge

- **Portable toilets available**

- If additional portable toilets are needed due to number of guests, Buechler Farms can provide but the additional cost is the Renters responsibility

- **ATM on-site**

- **On-site lit parking**

- **Fire Pit**

- There is an above ground fire pit available upon request.
- Wood must be purchased through Buechler Farms.

- **Pavilion includes:**

- Tables can be provided – for food prep and buffet, if needed
- A caterer is highly recommended. If you choose to bring your own food, a signed waiver is required. Buechler Farms is not responsible for anyone becoming ill during the event.
 - * Caterers are required to provide Buechler Farms with a copy of their license and insurance.

- **Additional Fees:**

- Beverages
 - * Buechler Farms LLC is licensed to sell alcoholic beverages.
 - * All alcohol must be purchased through Buechler Farms. **NO CARRY-INS ALLOWED.**
 - * Bartenders if needed will be provided by Buechler Farms for a fee.
 - * One bartender is needed for every 75-100 people.
- Linens
 - * Linens can be provided if needed for an additional charge.
- Straw Bales
 - * Straw bales can be rented for decoration.
- Bounce House
 - * The bounce house can be provided upon request for a fee.
- Tractor Pulled Wagon
 - * A wagon ride can be provided for an additional fee.
 - * The wagon can accommodate up to 20 people at a time.
- Staff
 - * If staff is needed during your event, we provide staffing for an additional charge.
- We have a permit for fireworks. **Fireworks can not be brought in**, they must be purchased through us and used exclusively by our contracted vendor.
- Sparklers are permitted outside of the barn if metal buckets with water are provided.

PROHIBITED ITEMS

- We do not allow the use of real candles or flames, with the exception of catering/buffet service.
- Glitter, fake petals, confetti and similar artificial materials may not be used on the grounds or inside any facilities. If you have questions/concerns regarding decorations, please ask.

RENTER RESPONSIBILITY

- As the renter, you are responsible for cleaning up. This includes sweeping the floors, wiping down counters/tables/chairs (if needed), and removing trash bags. All garbage should be placed in the dumpster located outside of the barn and new garbage bags need to be replaced inside the garbage bins.
- Any rented linens or chair covers must be placed in bags for cleaning.
- If you are having music, the Village of Belgium ordinance states that music must be over by midnight. We need to respect our neighbors so excessively loud entertainment is not permitted.
- If vehicles are left overnight, all must be picked up by 9 am the following morning.
- All guests and vendors must adhere to posted venue boundaries and private area signage.

Please keep in mind that farmers tend to their fields at the mercy of the weather. In other words, this authentic country setting may have some farm noises, ambient smells, insects etc. which is beyond our control. However, it is very rare and we do spray to help control insects.

C O N T R A C T

I HAVE READ AND UNDERSTAND THE ABOVE POLICIES. I AM IN AGREEMENT AND WILL ABIDE BY THE POLICIES PUT IN PLACE BY BUECHLER FARMS LLC.

NAME OF RENTER: _____ PHONE NUMBER: _____

SIGNATURE OF RENTER: _____ DATE: _____

SIGNATURE OF RENTEE: _____ DATE: _____

NAME OF EVENT: _____

DATE OF EVENT: _____ NUMBER OF GUESTS: _____

CONTACT PERSON: _____

MAILING ADDRESS ST: _____

CITY: _____ STATE: _____ ZIP CODE: _____

EMAIL ADDRESS: _____ PHONE NUMBER: _____

N O T E S :



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INVOICE NOTE

DESCRIPTION	PRICE	(-) SPECIALS	TOTAL
VENUE RENTAL*			
SALES TAXES 5.5% *			
TOTAL COST OF THE EVENT			
HALF DOWN (NONREFUNDABLE) CASH <input type="checkbox"/> CHECK <input type="checkbox"/> CARD <input type="checkbox"/>			
3% CONVENIENCE FEE per transaction will be added if using credit card for payment			
TOTAL			
REMAINING AMOUNT DUE (NONREFUNDABLE)			
3% CONVENIENCE FEE per transaction will be added if using credit card for payment			
TOTAL AMOUNT DUE 6 MONTHS BEFORE THE EVENT (NONREFUNDABLE) CASH <input type="checkbox"/> CHECK <input type="checkbox"/> CARD <input type="checkbox"/>			
DAMAGE DEPOSIT (WILL BE HELD WITH A CREDIT CARD ON FILE)			
Name on card _____	Address of cardholder _____		
Card number _____	City _____		
Exp date _____ Sec code on back _____	State _____ Zip _____		

EXTRAS:	PRICE
ADDITIONAL STAFF (IF NEEDED)	\$21/HR/PERSON
BARTENDER	\$15/HR/PERSON
TRACTOR PULLED WAGON*	\$75/HR
STRAW BALE *	\$5/BALE
FIRE WOOD*	\$6/BUNDLE
LINEN RENTAL OPTIONS*:	
• White or colored standard banquet linen	\$9/LINEN
• White or colored floor length banquet linen	\$19/LINEN
• White or colored standard round and pub linen	\$12/LINEN
• White or colored floor length round linen	\$19/LINEN
CHAIR COVERS IN WHITE, IVORY OR BLACK (<i>includes application and removal</i>)	\$3.50/CHAIR OR \$4/CHAIR IF RELOCATED
BOUNCE HOUSE*	\$250
ADDITIONAL PORTABLE TOILETS	TBD