



# Buechler Farms

WEDDINGS • SPECIAL EVENTS • PUMPKINS • CHRISTMAS

## WEDDING VENUE

CAN SEAT UP TO 400 PEOPLE – SEASONAL

Friday Wedding	\$5,000
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Saturday Wedding	\$5,500
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Buechler Farms LLC is a rustic barn venue that can be rented for weddings from April through early November, 8 am - midnight the day of the event. We provide multiple ceremony options: inside the barn, outside on the peninsula of the pond or in the pavilion. The venue resides on 54 acres of beautiful landscaping that can be used to take photos at your leisure.

There is no discount for “less use of the property”. For example, there is no credit for not making use of the entire time period, not holding a ceremony on the property, and/or not using the chairs/tables provided etc. Buechler Farms is fully insured. We will ask that a credit card be held on file as a damage deposit retainer at the initial signing of the contract. If no damage is found and no excessive cleaning is required no charges will be made to your card. We will never charge anything without talking to you first. Excessive cleaning is anything above and beyond routine dusting, vacuuming, disinfecting and bathroom clean up. There will be no use of staples, nails or duct tape for decorating. You are responsible for removing any items used to secure decorations or a charge will be issued. We are not liable for lost or stolen items.

# PROVIDED BY BUECHLER FARMS, LLC

The barn is equipped with heat and air conditioning to make guests more comfortable in colder and high humidity months.

- **8' rectangular tables, 60" round tables and sturdy brown folding chairs**
  - Highchairs are available but very limited
- **Indoor restroom with running water and flushing toilets.**
- **Large fans are available if needed.**
- **Large screen TV for your photos**
- **ATM on-site**
- **On-site lit parking**
- **Fire Pit**
  - There is an above ground fire pit available upon request.
  - Wood must be purchased through Buechler Farms.
- **Staff**
  - Upon renting the barn for a wedding, up to three floor staff members are included, in addition to your venue coordinator.
  - Staff members are in charge of initial set up, re-staging, and take down at the end of the event. Staff will replenish provided snacks before and after dinner, welcome and direct your guests, transport guests needing assistance with golf carts and dismissing tables. Staff will remove trash and maintain the facilities cleanliness during the event including keeping bathrooms stocked and tidy. Staff is not responsible for wedding decorations.
- **Linens**
  - **White** standard linens and **white** floor-length linens for the head table, dessert table and gift table are included in the price of the venue.
- **Golf Carts**
  - Golf carts are to be provided to assist in transportation of guests if needed.
- **Granary includes:**
  - Food preparation and serving counters with four sinks, a freezer, a cooler, and buffet tables if needed.
  - A caterer is highly recommended. If you choose to bring your own food, a signed waiver is required. Buechler Farms is not responsible for anyone becoming ill during the event.
    - \* We ask all caterers new to Buechler Farms to visit the farm prior to your event.
    - \* Caterers are required to provide Buechler Farms with a copy of their license and insurance.
    - \* Caterers are responsible for their own **table linens** which include linens for the appetizer table(s) and late night snack table(s) or a linen rental fee will be added to your bill.
    - \* There will be no designated Buechler Farms staff to help with catering or dinner service. If additional staff is required, a fee will be applied.
    - \* Buechler Farms allows vendors and deliveries anytime after 8 am the day of the event and must vacate the property by midnight the day of the event.
- **Barn includes:**
  - Ten cocktail tables, chairs and decorative lanterns
  - Tables for gifts, cards, desserts, and/or memorabilia
  - Large indoor bar
  - Bridal suite
    - \* The bridal suite is located in the upper balcony of the barn. It has a large ceiling fan for air movement with accessibility to heat and air conditioning. It features a private restroom, a mini fridge, tall mirrors, chairs and lighting for hair and makeup, and comfortable seating. The door has a lock to keep items safe. The bridal suite is accessible during the entirety of your event and must be cleared out by the end of the event.

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## *Barn includes continued...*

- Grooms suite (outside)
  - \* Buechler Farms does offer a grooms suite. It is a separate building that is located on the premises. The suite has heat and air conditioning if needed. The door has a lock to keep items safe. The suite is accessible during the entirety of your event and must be cleared out by the end of the event. A portable bathroom is located right outside of the grooms suite.
- Large stage with 200 amp service
  - \* We are not responsible for circumstances beyond our control.
- Multi-colored ceiling lights provided for the DJ/band to use.
- Guest Wi-Fi available.
- **Outdoor Gathering Spaces:**
  - Beer Garden
    - \* Picnic tables with umbrellas
    - \* Outdoor bar
    - \* Rustic wood swings
  - Large Deck
    - \* Attached to east side of barn, which overlooks the beer garden and a view of Lake Michigan.
  - Covered Pavilion
    - \* Very spacious and can be used for ceremonies, cocktail hour, etc.
  - Sunset Patio
    - \* Relaxing patio located on the west side of barn near the entrance.
  - Kids Zone
    - \* An area for children with a large playground.

## • **Additional Fees:**

- Beverages
  - \* Buechler Farms LLC is licensed to sell alcoholic beverages.
  - \* All alcoholic/non-alcoholic beverages must be purchased through Buechler Farms. **NO CARRY-INS ALLOWED.**
  - \* Bartenders will be provided by Buechler Farms for a fee.
  - \* One bartender is needed for every 75-100 people.
  - \* Note that any cost for the bar service is not included in your rental agreement for the venue contract. Buechler Farms provides separate bar packages.
- Straw Bales
  - \* Straw bales can be rented for decoration.
- Tractor Pulled Wagon
  - \* A wagon ride can be provided for an additional fee.
  - \* The wagon can accommodate up to 20 people at a time.
- We have a permit for fireworks. **Fireworks can not be brought in**, they must be purchased through us and used exclusively by our contracted vendor.
- Sparklers are permitted outside of the barn if metal buckets with water are provided.

## PROHIBITED ITEMS

- We **do not** allow the use of real candles or flames inside the barn or on the deck, with the exception of catering/buffet service. There is no smoking inside the barn. A smoking area will be provided and we request it be used to avoid fire hazards and littering.
- Glitter, throwing fake petals outdoors, confetti and similar artificial materials may not be used on the grounds or inside any facilities. If you have questions/concerns regarding decorations, please ask.

## RENTER RESPONSIBILITY

- Buechler Farms suggests that you designate an event coordinator (family/friend/professional) to handle communication with Buechler Farms staff during your event.
- If you are having music, the Village of Belgium ordinance states that music must be over by midnight. We need to respect our neighbors so excessively loud entertainment is not permitted.
- If vehicles are left overnight, all must be picked up by 9 am the following morning.
- If you are bringing tables and/or chairs from an outside vendor, you are responsible for having them here prior to setting up and for getting them back to the vendor.
- Feel free to roam the grounds, this is a working farm with live animals. Please be aware of the electric fencing in the barnyard and do not stick your hands in the feed stations. **Children are not permitted to wander the grounds unsupervised.**
- All guests and vendors must adhere to posted venue boundaries and private area signage.

*Please note: Buechler Farms does have the right to remove guests for unruly behavior.*

- Please keep in mind that farmers tend to their fields at the mercy of the weather. In other words, this authentic country setting may have some farm noises, ambient smells, insects etc. which is beyond our control. However, it is very rare and we do spray to help control insects.
- There are hotels, AirBNBs and VRBO close to the property in Belgium, Port Washington, Grafton and Sheboygan. See vendor page for recommendations.
- A venue coordinator will be assigned to you and will work with you throughout the day of your wedding.
- The rehearsal dinner can be at the barn for an additional fee.
- The bride and groom may choose to have their engagement pictures taken at Buechler Farms anytime between the signing of the contract and the date of the wedding with no additional fee. With respect to others that rent the grounds, we ask that you please give notice of any dates that you are looking at having your pictures taken.
- There are many beautiful areas for photo taking on-site. In addition, Harrington Beach State Park and Port Washington Marina are both just minutes away.

# C O N T R A C T

**I HAVE READ AND UNDERSTAND THE ABOVE POLICIES. I AM IN AGREEMENT AND WILL ABIDE BY THE POLICIES PUT IN PLACE BY BUECHLER FARMS LLC.**

NAME OF RENTER: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

SIGNATURE OF RENTER: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE OF RENTEE: \_\_\_\_\_ DATE: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_ NUMBER OF GUESTS: \_\_\_\_\_

NAME OF BRIDE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

NAME OF GROOM: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

MAILING ADDRESS ST: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

**N O T E S :**



**Buechler Farms**

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# INVOICE NOTE

DESCRIPTION	PRICE	(-) SPECIALS	TOTAL
VENUE RENTAL*			
SALES TAXES 5.5% *			
TOTAL COST OF THE EVENT			
HALF DOWN ( <b>NONREFUNDABLE</b> ) CASH <input type="checkbox"/> CHECK <input type="checkbox"/> CARD <input type="checkbox"/>			
3% CONVENIENCE FEE per transaction will be added if using credit card for payment			
TOTAL			
REMAINING AMOUNT DUE 6 MONTHS PRIOR TO EVENT ( <b>NONREFUNDABLE</b> )			
3% CONVENIENCE FEE per transaction will be added if using credit card for payment			
<b>TOTAL AMOUNT DUE 6 MONTHS BEFORE THE EVENT (NONREFUNDABLE)</b> CASH <input type="checkbox"/> CHECK <input type="checkbox"/> CARD <input type="checkbox"/>			
<b>SERVICE FEE:</b> 20% of the balance of your final payment before sales tax. Service Fee can be paid upon final payment or added to your bill on the day of the event.			
DAMAGE DEPOSIT (WILL BE HELD WITH A CREDIT CARD ON FILE)			
Name on card _____		Address of cardholder _____	
Card number _____		City _____	
Exp date _____		State _____ Zip _____	

**EXTRAS:**

**PRICE**

ADDITIONAL STAFF (IF NEEDED)	\$21/HR/PERSON
BARTENDER	\$15/HR/PERSON
TRACTOR PULLED WAGON*	\$75/HR
HORSE PULLED CARRIAGE FOR CEREMONY ONLY* ( <i>Must remain on the property</i> )	\$300
STRAW BALE *	\$5/BALE
FIRE WOOD*	\$6/BUNDLE
INCLEMENT WEATHER CHARGE	\$300
ADDITIONAL LINEN OPTIONS*:	
• Colored standard banquet linen	\$9/LINEN
• White or colored floor length banquet linen	\$19/LINEN
• White or colored standard round and pub linen	\$12/LINEN
• White or colored floor length round linen	\$19/LINEN
CHAIR COVERS IN WHITE, IVORY OR BLACK ( <i>includes application and removal</i> )	\$3.50/CHAIR OR \$4/CHAIR IF RELOCATED