



Buechler Farms

WEDDINGS • SPECIAL EVENTS • PUMPKINS • CHRISTMAS

SOUTH BARN RENTAL

CAN SEAT UP TO 200 PEOPLE - SEASONAL

Up to 6 hours (includes **YOUR** set up and clean up)

\$350

Heat or Air conditioning needed additional \$250

Over 6 hours

\$650

Heat or Air conditioning needed additional \$300

Buechler Farms, LLC is a rustic barn venue that can be rented April through early November, 8 am - midnight the day of the event. Buechler Farms is fully insured. When renting the barn, the deck, the granary, beer garden and Sunset Patio are included. Upon renting the barn, we require half of the rental payment upfront which is nonrefundable. The remaining balance is due 6 months prior to the event which is also nonrefundable. We will ask that a credit card be held on file as a damage deposit retainer at the initial signing of the contract. If no damage is found and no excessive cleaning is required no charges will be made to your card. We will never charge anything without talking to you first. Excessive cleaning is anything above and beyond routine dusting, vacuuming, disinfecting and bathroom clean up. There will be no use of staples, nails or duct tape for decorating. You are responsible for removing any items used to secure decorations or a charge will be issued. We are not liable for lost or stolen items. A 5.5% sales tax will be added to the rental fee with the exception of a non profit organization.

PROVIDED BY Buechler Farms, LLC

The barn is equipped with heat and air conditioning to make guests more comfortable in colder and high humidity months.

- **8' rectangular tables, 60" round tables and sturdy folding chairs**
 - Highchairs are available but very limited
 - Chair covers can be provided for additional charge
- **Indoor restroom with running water and flushing toilets.**
 - There is a handicap stall provided in both men's and women's bathrooms
- **Large fans are available if needed.**
- **Large screen TV for your photos**
- **ATM on-site**
- **On-site lit parking**
- **Fire Pit**
 - There are several above ground fire pits.
 - Wood must be purchased through Buechler Farms.
- **Granary includes:**
 - Food preparation and serving counters with four sinks, a freezer, a cooler, and buffet table if needed.
 - A caterer is highly recommended. If you choose to bring your own food, a signed waiver is required. Buechler Farms is not responsible for anyone becoming ill during the event.
 - * Caterers are required to provide Buechler Farms with a copy of their license and insurance.
 - * Caterers are responsible for their own **table linens** which include linens for the appetizer table(s) and late night snack table(s) or a linen rental fee will be added to your bill.
- **Garden Patio includes:**
 - Rustic wooden swings
 - Outdoor seating
- **Sunset Patio**
 - Relaxing patio located on the west side of barn near the entrance.
- **Large Deck**
 - Attached to east side of barn, which overlooks the Garden Patio and a view of Lake Michigan.
- **Barn includes:**
 - Ten cocktail tables, chairs and decorated lanterns
 - Large indoor bar
 - Loft that can be locked
- **Additional Fees:**
 - Beverages
 - * Buechler Farms, LLC is licensed to sell alcoholic beverages.
 - * All alcohol must be purchased through Buechler Farms. **NO CARRY-INS ALLOWED ON PREMISES. FINES WILL BE ISSUED TO THE RENTERS IF THIS IS NOT FOLLOWED.**
 - * Bartenders if needed will be provided by Buechler Farms for a fee.
 - * One bartender is needed for every 75-100 people.
- **Linens**
 - * Linens can be provided if needed for an additional charge.
- **Tractor Pulled Wagon**
 - * A wagon ride can be provided for an additional fee.
 - * The wagon can accommodate up to 20 people at a time.
- **Staff**
 - * If staff is needed during your event, we provide staffing for an additional charge.
- **We have a permit for fireworks. *Fireworks can not be brought in*, they must be purchased through us and used exclusively by our contracted vendor.**
- **Sparklers are permitted outside of the barn if metal buckets with water are provided.**

PROHIBITED ITEMS

- We **do not** allow the use of real candles or flames inside the barn or on the deck, with the exception of catering/buffet service. There is no smoking inside the barn. A smoking area will be provided and we request it be used to avoid fire hazards and littering.
- No glitter, no throwing fake petals outdoors (for indoor use only), real petals can be used outside only, no confetti and similar artificial materials may be used on the grounds or inside any facilities. If you have questions/concerns regarding decorations, please ask.

RENTER RESPONSIBILITY

- As the renter, you are responsible for cleaning up. This includes sweeping the floors, wiping down counters/tables/chairs (if needed), and removing trash bags. All garbage should be placed in the dumpster located outside of the barn and new garbage bags need to be replaced inside the garbage bins.
- Any rented linens or chair covers must be placed in bags for cleaning.
- If you are having amplified music, the Village of Belgium ordinance states that music must be over by midnight. We need to respect our neighbors so excessively loud entertainment is not permitted.
- If vehicles are left overnight, all must be picked up by 9 am the following morning.
- All guests and vendors must adhere to posted venue boundaries and private area signage.

Please keep in mind that farmers tend to their fields at the mercy of the weather. In other words, this authentic country setting may have some farm noises, ambient smells, insects etc. which is beyond our control. However, it is very rare and we do spray to help control insects.

C O N T R A C T

I HAVE READ AND UNDERSTAND THE ABOVE POLICIES. I AM IN AGREEMENT AND WILL ABIDE BY THE POLICIES PUT IN PLACE BY Buechler Farms, LLC.

NAME OF RENTER: _____ PHONE NUMBER: _____

SIGNATURE OF RENTER: _____ DATE: _____

SIGNATURE OF RENTEE: _____ DATE: _____

NAME OF EVENT: _____

DATE OF EVENT: _____ NUMBER OF GUESTS: _____

CONTACT PERSON: _____

MAILING ADDRESS ST: _____

CITY: _____ STATE: _____ ZIP CODE: _____

EMAIL ADDRESS: _____ PHONE NUMBER: _____

N O T E S :



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INVOICE NOTE

DESCRIPTION	PRICE	(-) SPECIALS	TOTAL
VENUE RENTAL*			
SALES TAXES 5.5%*			
TOTAL COST OF THE EVENT			
HALF DOWN (NONREFUNDABLE) CASH <input type="checkbox"/> CHECK <input type="checkbox"/> CARD <input type="checkbox"/> CONVENIENCE FEE will be added if using credit card for payment			
TOTAL AMOUNT DUE 6 MONTHS BEFORE THE EVENT (NON-REFUNDABLE) CASH <input type="checkbox"/> CHECK <input type="checkbox"/> CARD <input type="checkbox"/> CONVENIENCE FEE will be added if using credit card for payment			
DAMAGE DEPOSIT (WILL BE HELD WITH A CREDIT CARD ON FILE)			
Name on card _____ Address of cardholder _____			
Card number _____ City _____			
Exp date _____ Sec code on back _____ State _____ Zip _____			

EXTRAS:

PRICE

ADDITIONAL STAFF (IF NEEDED)	\$21/HR/PERSON
BARTENDER	\$15/HR/PERSON
TRACTOR PULLED WAGON*	\$75/HR
FIRE WOOD*	\$6/BUNDLE
LINEN RENTAL OPTIONS*:	
• White or colored standard banquet linen	\$9/LINEN
• White or colored floor length banquet linen	\$19/LINEN
• White or colored standard round and pub linen	\$12/LINEN
• White or colored floor length round linen	\$19/LINEN
WHITE CHAIR COVERS (<i>includes application and removal</i>)	\$3.50/CHAIR OR \$4/CHAIR IF RELOCATED