



# Buechler Farms

WEDDINGS • SPECIAL EVENTS • PUMPKINS • CHRISTMAS

## WEDDING VENUE

CAN SEAT UP TO 350 PEOPLE – SEASONAL

### Venue Rental

**\$6,000**

Buechler Farms LLC is a rustic barn venue that can be rented for weddings from April through early November, 8 am - 11 PM the day of the event. We provide multiple ceremony options: inside the barn, outside on the peninsula of the pond. The venue resides on 54 acres of beautiful landscaping that can be used to take photos at your leisure.

There is no discount for “less use of the property”. For example, there is no credit for not making use of the entire time period, not holding a ceremony on the property, and/or not using the chairs/tables provided etc. Buechler Farms is fully insured. We will ask that a credit card be held on file as a damage deposit retainer at the initial signing of the contract. If no damage is found and no excessive cleaning is required no charges will be made to your card. We will never charge anything without talking to you first. Excessive cleaning is anything above and beyond routine dusting, vacuuming, disinfecting and bathroom clean up. **There will be no use of staples, nails or tape for decorating, no use of any tape or adhesive on chairs.** You are responsible for removing any items used to secure decorations or a charge will be issued. We are not liable for lost or stolen items.

# PROVIDED BY BUECHLER FARMS, LLC

The barn is equipped with heat and air conditioning to make guests more comfortable in colder and high humidity months.

- **8' rectangular tables, 60" round tables and sturdy folding chairs**

- Highchairs are available but very limited

- **Indoor restroom with running water and flushing toilets.**

- **Large screen TV for your photos**

- **ATM on-site**

- **On-site lit parking**

- **Fire Pit**

- There are several above ground fire pits.
  - Wood must be purchased through Buechler Farms.

- **Staff**

- Upon renting the barn for a wedding, up to three floor staff members are included, in addition to your venue coordinator.
  - Staff members are in charge of initial set up, re-staging, and take down at the end of the event. Staff will replenish client provided snacks before and after dinner, welcome and direct your guests, transport guests needing assistance with golf carts and dismissing tables. Staff will remove trash and maintain the facilities cleanliness during the event including keeping bathrooms stocked and tidy. Staff is not responsible for wedding decorations.

- **Linens**

- **White** standard linens for all guest tables and **white** floor-length linens for the head table, dessert table and gift table are included in the price of the venue.

- **Golf Carts**

- Golf carts are to be provided to assist in transportation of guests if needed, **to be driven ONLY by Buechler Farms staff**

- **Granary includes:**

- Food preparation and serving counters with four sinks, a freezer, a cooler, and buffet tables if needed.
  - A licensed and insured caterer with staff is required for dinner service. If you choose to bring your own appetizers or dessert, a signed waiver is required. You are also responsible for providing your own Nescos, slow cookers, bowls, platters, serving utensils, etc. Buechler Farms is not responsible for anyone becoming ill during the event.
  - \* We ask all caterers new to Buechler Farms to visit the farm prior to your event.
  - \* Caterers are required to provide Buechler Farms with a copy of their license and insurance.
  - \* Caterers are responsible for their own **table linens** for the buffet, appetizers and late night snacks or a linen rental fee will be added to your bill.
  - \* There will be no designated Buechler Farms staff to help with catering or dinner service. Catering is responsible for setup, food service, table clearing and cleanup.
  - \* Buechler Farms allows vendors and deliveries anytime after 8 am the day of the event and must vacate the property by midnight the day of the event.

- **Barn includes:**

- Ten cocktail tables, chairs and decorative lanterns
  - Tables for gifts/cards, desserts, and/or memorabilia
  - Large indoor bar
  - Bridal suite
  - \* The bridal suite is located in the upper balcony of the barn. It has a large ceiling fan for air movement with accessibility to heat and air conditioning. It features a private restroom, a mini fridge, coffee bar, tall mirrors, chairs and lighting for hair and makeup, and comfortable seating. The bridal suite is accessible during the entirety of your event and must be cleared out by the end of the event.

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## *Barn includes continued...*

- Grooms suite (outside)
  - \* Buechler Farms does offer a grooms suite. It is a separate building that is located on the premises. The suite has heat and air conditioning if needed. The door has a lock to keep items safe. The suite is accessible during the entirety of your event and must be cleared out by the end of the event.
- Large stage with 200 amp service
  - \* We are not responsible for circumstances beyond our control.
- Multi-colored ceiling lights provided for the DJ/band to use.

## • **Outdoor Gathering Spaces:**

- Garden Patio
  - \* Rustic wood swings
  - \* Outdoor seating
- Large Deck
  - \* Attached to east side of barn, which overlooks the Garden Patio and a view of Lake Michigan.
- Covered Pavilion
  - \* Very spacious and can be used for cocktail hour, receptions, etc.
- Sunset Patio
  - \* Relaxing patio located on the west side of barn near the entrance.
- Courtyard with Waterfall
  - \* Fire pits, tables, and chairs
- Outdoor Bathrooms
  - \* 9 individual heated flushable bathrooms
  - \* Hand washing stations
- Kids Zone
  - \* An area for children with a large playground.

## • **Additional Fees:**

- Beverages
  - \* Buechler Farms LLC is licensed to sell alcoholic beverages.
  - \* All alcoholic/non-alcoholic beverages must be purchased through Buechler Farms. **NO CARRY-INS ALLOWED ON PREMISES. A \$500 WILL BE ISSUED TO THE RENTERS IF THIS IS NOT FOLLOWED.**
  - \* Bartenders will be provided by Buechler Farms for a fee.
  - \* One bartender is needed for every 75-100 people.
  - \* Note that any cost for the bar service is not included in your rental agreement for the venue contract. Buechler Farms provides separate bar packages.
- Tractor Pulled Wagon
  - \* A wagon ride can be provided for an additional fee.
  - \* The wagon accommodates up to 20 people at a time.
- We have a permit for fireworks. **Fireworks can not be brought in**, they must be purchased through us and used exclusively by our contracted vendor.
- Sparklers are permitted outside of the barn - 36" jumbo sparklers, turbo lighter are required
- Inclement weather - \$500 fee for changes outside of the below time frame
  - \* In the event of bad weather forecast ( high winds, rain, snow) and your plan is to have an outdoor ceremony the decision would need to be made between you and your coordinator by:
    - 6pm Thursday for a Saturday wedding
    - 6pm Wednesday for a Friday wedding
- Service Fee of \$600 will be added to your bill on the day of the event. This helps cover tips towards your venue coordinator and floor staff.
- \* Venue coordinator & floor staff duties include but not limited to: Setup and tear down tables & chairs, handling linens, ceremony set up and tear down, relocating any ceremony décor, bathroom restocking and tiding, empty trash throughout the event inside and outside, greet guests, golf cart assistance to guests, assist in guest parking, assist in guidance for food and beverage, clean up during and after the cocktail hour, clean up after dinner and table tear down, assist in gathering decorations (not packing boxes), assisting bartenders as needed, tidy up the groomsman and bridal suite at the end of the night, assist in putting out appetizers, deserts and late night snacks if needed, assist in keeping the itinerary of the event.

## PROHIBITED ITEMS

- We **do not** allow the use of real candles or flames inside the barn or on the deck, with the exception of catering/buffet service. There is no smoking or vaping inside the barn. A smoking area will be provided and we request it be used to avoid fire hazards and littering.
- No glitter, no throwing petals indoors, **ONLY** real petals can be used outside only, no artificial materials may be used on the grounds or inside any facilities (fake floral petals, confetti, ect). If you have questions/concerns regarding decorations, please ask.

## RENTER RESPONSIBILITY

- If vehicles are left overnight, all must be picked up by 9 am the following morning.
- If you are bringing tables and/or chairs from an outside vendor, you are responsible for having them here prior to setting up and for getting them back to the vendor.
- Feel free to roam the grounds, this is a working farm with live animals. Please be aware of the electric fencing in the barnyard and do not stick your hands in the feed stations. **Children are not permitted to wander the grounds unsupervised.**
- All guests and vendors must adhere to posted venue boundaries and private area signage.

*Please note: Buechler Farms does have the right to remove guests for unruly behavior.*

- Please keep in mind that farmers tend to their fields at the mercy of the weather. In other words, this authentic country setting may have some farm noises, ambient smells, insects etc. which is beyond our control. However, it is very rare and we do spray to help control insects.
- There are hotels, AirBNBs and VRBO close to the property in Belgium, Port Washington, Grafton and Sheboygan. See vendor page for recommendations.
- A venue coordinator will be assigned to you and will work with you throughout the day of your wedding.
- The rehearsal dinner can be at the barn for an additional fee.
- The bride and groom may choose to have their engagement pictures taken at Buechler Farms anytime between the signing of the contract and the date of the wedding with no additional fee. With respect to others that rent the grounds, we ask that you please give notice of any dates that you are looking at having your pictures taken.
- There are many beautiful areas for photo taking on-site. In addition, Harrington Beach State Park and Port Washington Marina are both just minutes away.

# C O N T R A C T

**I HAVE READ AND UNDERSTAND THE ABOVE POLICIES. I AM IN AGREEMENT AND WILL ABIDE BY THE POLICIES PUT IN PLACE BY BUECHLER FARMS LLC.**

NAME OF RENTER: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

SIGNATURE OF RENTER: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE OF RENTEE: \_\_\_\_\_ DATE: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_ NUMBER OF GUESTS: \_\_\_\_\_

NAME OF BRIDE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

NAME OF GROOM: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

MAILING ADDRESS ST: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

## N O T E S :



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## INVOICE NOTE

DESCRIPTION	PRICE	(-) SPECIALS	TOTAL
VENUE RENTAL *			
SALES TAXES 5.5% *			
TOTAL COST OF THE EVENT			
HALF DOWN ( <b>NONREFUNDABLE</b> )   CASH <input type="checkbox"/> CHECK <input type="checkbox"/> CARD <input type="checkbox"/> CONVENIENCE FEE will be added if using credit card for payment			
<b>TOTAL AMOUNT DUE 6 MONTHS BEFORE THE EVENT (NONREFUNDABLE)</b> CASH <input type="checkbox"/> CHECK <input type="checkbox"/> CARD <input type="checkbox"/> CONVENIENCE FEE will be added if using credit card for payment			
<b>SERVICE FEE:</b> \$600. Service Fee will be added to your bill on the day of the event. Money helps cover tips towards your venue coordinator and staff.			
DAMAGE DEPOSIT (WILL BE HELD WITH A CREDIT CARD ON FILE)			
Name on card _____	Address of cardholder _____		
Card number _____	City _____		
Exp date _____   Sec code on back _____	State _____   Zip _____		

### EXTRAS:

### PRICE

ADDITIONAL STAFF (IF NEEDED)	\$25/HR/PERSON
TRACTOR PULLED WAGON*	\$100/HR
FIRE WOOD*	\$6/BUNDLE
INCLEMENT WEATHER CHARGE	\$500
WHITE CHAIR COVERS (includes application and removal)	\$4/CHAIR